

**PAC MEETING NOTES**  
**17 AUGUST 2015**

1. Corps Foundation update – Greg Miller
  - Enduring Service Award – The Foundation board is concerned with timeframes if the award waits for COE council review. They are worried about putting Bass Pro on hold and possibly losing their involvement. The Board will probably be moving forward with the award without the Corps and doing reviews and award on their own. This may involve the Corps in distributing the newsletter. Nominations would come from friends and contacts. The Foundation will revise nomination criteria and send out for comment, with the hope for including the Corps for next year. No specified time frame for award, will propose late spring to the board.
  - Advisory Council - Recruited a chairperson for this committee, George Tabb. Purpose of this council is to get stakeholders involved, including the Corps, other friends groups, etc. Review current plans and target other potential candidates.  
**ACTION: Looking to PAC to suggest potential members and board officers who have some previous relationships with the Corps. Need by mid-September.**
  - On Site Board Meeting Sept 8-9 - Update action plan and complete survey to determine future direction to be more relevant and functional. Heather will be helping with sending the survey information to Corps employees.
  
2. Excellence in Partnership/Volunteer Award
  - Plaque update – have not moved on plaque design. Scoresheet is being corrected currently, don't change the forms or file while Miriam is working on them.
  - Volunteer coin distribution/stories - SWD has provided 5 coins to noteworthy volunteers. NAD has provided 2 so far. Write ups need to be sent to Heather to forward on to Foundation. The NAB award has already been posted to the Foundation Facebook page.
  - **ACTION: Heather will provide Pat Barry's email so we can forward photos along for posting onto the Foundation page.**  
[jpatbarry@hotmail.com](mailto:jpatbarry@hotmail.com)
  - If one division uses all of their coins they can look to other divisions for additional coins.
  - Are there other places we / Foundation can post these success stories?
  - Heather wants to get the EIP nomination package to HQ for review and signature. Will be sent today.
  
3. PAC team fall meeting Oct 19 – 23 in Tulsa
  - POC - Titus is coordinating with Jason Knight.
  - We will need a projector. Very rough draft schedule provided to Heather & Allen. Will update and send to team soon.
  - Agenda being built
  - In case of shut down – Week of November 2 or December 14 are OK for Tulsa.
  - Tulsa excited for us to visit their district and share partnering information.
  - Many places in Tulsa still recovering from the flooding.

- Per diem \$89 lodging, \$51 food
  - Allen to send MIPR request information for this trip. **Please work on travel orders.**
4. Prospect Classes
    - Review class sessions on SharePoint site and make updates as needed
    - No updates since July, please work on getting them updated
    - Partnership scenario feedback still needs completed. Please work on these to get updated.
    - PowerPoint updates must be completed by the end of August.
    - Miriam adding Choctaw MOU scenario
    - KC \$112 lodging, \$64 food, new button in CEFMS to consider defense lodging.
  5. Webinar schedule
    - OMBIL Aug 21
    - Handshake Aug 25
  6. PAC team funding update- Allen
    - Trying to recover outstanding travel MIPR funds.
    - Remaining Items – Handshake may or may not be reduced for FY 16 and may be reduced more in FY17. We will find out in September when the budget planning is completed.
  7. Handshake Update Allen
    - 2015 – still 4 CPAs needed to distribute funds. Email sent to them for status.
    - 7 fully funded, 1 withdrew. Kaskaskia bumped up.
    - 2016 - Announcement signed June 24 – applications deadline Sept. 30
    - Two webinars complete, next one August 25
  8. WRRDA update- Heather
    - Training and education implementation guidance has been approved, ready for signature from Eddie Belk. Volunteer is on the same track. There will be a webinar to update everyone on those changes once they are made public, probably September.
    - Transfer of funds is in OC
    - Cooperative Management section does not provide any new authorities. Memo to come.
  9. National Cooperative Agreement (Ft. Worth) update – Heather
    - Posted on Grants.gov on August 11 for one month. Due Sept 10. Review team will select winning partner. Hoping for signed agreement in October.
  10. Partnership intern program- Allison
    - Holding pattern.
  11. Military Partnerships- use of troops for training exercises

- Memo was sent from HQ saying troop labor is not authorized, except maybe if they are operating under a state entity, then we call them a contribution. HQ working to develop a policy allowing this to happen. Hoping for legislation to expand this authorization.
- Memo was sent to Division and NRM mailing list.
- **Military slides to be updated for PROSPECT class - HEATHER.**
- Seattle district may have found authority to allow troop labor, still working out details.

12. Lexis Nexis spring trial period – Heather

- Nothing to serve as a follow up has been completed yet. Program will probably go away and let everyone find their own solution.

13. Every Kid in a Park initiative – Heather

- Sept 1 is kick off for program. Informational memo was sent out in August. The Corps will issue the EKIP passes. Everyone should participate in the upcoming webinar to provide more information.

14. Cooperating association toolkit – Titus, Stacy, Taylor

Stacy has been working on it recently. Will share with Titus and Taylor for reviewing, then will send to the rest of the team.

15. Next Call. – September 29 - 11:00 EDT

**ACTION ITEMS:**

- **Each PAC member suggest potential members and board officers for Foundation involvement who have some previous relationships with the Corps. Need by mid-September**
- **EIP/Volunteer Score sheet update: Miriam**
- **Volunteer coin stories: All members to Pat Barry**
- **Travel orders/MIPRS for Oct PAC meeting: All complete and send info to Allen**
- **PROSPECT updates: Allison, Alana, Titus update your sections. Allen finish Handshake**
- **Cooperating Association toolkit: Titus, Stacy, Taylor**